

# Falmouth & Keogh Hall Rules

- Do not tamper with fire-fighting equipment, fire alarms or use fire extinguishers to prop open doors.
- Do not congregate in or block building access spaces, e.g. corridors, lifts, stairwells and foyers.
- If the alarm goes off, you MUST leave the building immediately.
- No high current devices are allowed in bedrooms (e.g. kettles, heaters, freezers).
- No cooking in rooms! No deep fat frying anywhere in the hall.
- No naked flames anywhere in the hall (including birthday candles!).
- **No Smoking anywhere in the Hall or immediately outside the Hall**
  - The nearest place you can smoke is Prince's Gardens (NOT outside the front doors or between Falmouth and Keogh).
- **No Drugs**
  - It is a criminal offence to consume or possess, or to permit the consumption or possession of any illegal drugs on any premises.
  - The wardens and staff are bound by law to act if they have reasonable suspicion that any illegal substances are present in the Hall.
- **No Excessive Noise between 11pm and 8am – respect your neighbours**
  - Guests are welcome, but you will be held responsible for them if they breach hall rules.
  - Do not lend your swipe card to anyone.
  - An overnight guest must be registered by their host at least two days in advance by emailing [fkwarden@imperial.ac.uk](mailto:fkwarden@imperial.ac.uk) (supply guest name, dates of stay and relation to host); residents sharing a room must also Cc their roommate on the email to prove that they have their roommate's consent.
  - The first time you are locked out, we will let you in without any penalty. For the 2nd, 3rd, 4th, ..., you will be fined £5, £10, £15, ...
  - If you will be away from Falmouth & Keogh during term time for more than two consecutive days, send an email to [fkwarden@imperial.ac.uk](mailto:fkwarden@imperial.ac.uk) stating dates of absence and the purpose of your trip.
  - Respect your fellow residents; this includes dressing appropriately in common areas and cleaning up after yourselves (kitchens, communal spaces, rooms).
  - Theft of food from fridges and freezers, and/or cooking equipment from the kitchens is strictly forbidden and will not be tolerated.
  - Accidental damage to the hall or its contents should be reported as soon as possible to a hall supervisor or warden.
  - Hall damage that is intentional, or results from neglect or carelessness on the part of a resident or resident's guest may result in punishment, possibly including repair or replacement costs.
  - You may not affix anything to any wall by any means, except the designated notice boards in every room.
  - Unsurprisingly, items such as supermarket trolleys, traffic cones, and road signs are not allowed in the Hall.
  - Do not throw anything out of the windows.
  - Pets are not allowed.
  - Bicycles are not allowed in the building and must be stored in the bike storage area.
  - Strangers should not, under any circumstances, be allowed to enter the building.

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I understand that these rules are intended to benefit all residents and to ensure their safety and well being in Falmouth & Keogh Halls. I accept that any contravention may result in a fine, community action or expulsion from Hall. Signing confirms that I have read and understand the hall rules.